**2016 VOLUNTEER APPLICATION FORM**

**SENSORIA** is the UK’s Festival of Music, Film and Digital

**Dates:** 1st October – 8th October

**Location:** Various venues in, and around, Sheffield city centre.

**VOLUNTEER ROLES:**

**- Pre-festival:** In the office: assisting with marketing, social media, flyer/poster distribution, bag stuffing, and general event preparation

**- Festival week:** Events crew; front of house assistants for special events; registration assistants for the Industry Day; runners; exhibition invigilators, documentation, promotions (eg Freshers Fairs) and social media.

**- Post-festival:** Assisting with collation and report writing in the week following the events.

**What you get out of it:**

- Special preview screenings of a selection of the programme

- A free festival t-shirt

- See the films and performances for free

- Learn new skills and gain experience

- ‘Wrap Party’ on the last night of the festival

- We can offer assistance with travel and accommodation where needed, and as agreed with the Volunteers Coordinator.

- Many of our volunteers have gone on to paid employment with Sensoria or other employers.

**ABOUT YOU:**

|  |  |
| --- | --- |
| **Name -** | **Contact Details -** |
| **Address** | **Email** |
| **Date of birth -** | **Occupation -** |

**AVAILABILITY:**

|  |  |
| --- | --- |
| **Pre-festival assistance (opportunities available now until 30th Sept)** |  |
| **During the festival week**  **(if you need to change your choices please let us know at the earliest opportunity).**    Sat 1st October          Sun 2nd October          Mon 3rd October        Tue 4th October        Wed 5th October        Thur 6th October      Fri 7th October      Saturday 8th October        Sunday 9th October (packing down day) | MORNING  AFTERNOON  EVENING      MORNING  AFTERNOON  EVENING      MORNING  AFTERNOON  EVENING      MORNING  AFTERNOON  EVENING      MORNING  AFTERNOON  EVENING      MORNING  AFTERNOON  EVENING    MORNING  AFTERNOON  EVENING    MORNIN  AFTERNOON  EVENING    MORNING  AFTERNOON  EVENING        MORNING  AFTERNOON  EVENING |
| **Post-festival (9th – 14th Oct.)** we still need help during the post-festival ‘wind down’please indicate whether you may have any weekday time free to assist with office administration (i.e. research, feedback reports, press clippings) or ‘get outs’ from venues. |  |

**AREAS OF INTEREST:**

|  |  |
| --- | --- |
| **Which type of roles would you be most interested/not interested in?** we will try to match your duties with the interests ticked here (Please tick which area(s) interest you most): | |
| ANYTHING! [ ] | CREW WORK (venue ‘get-ins’, pack down & removal of PA’s and equipment – nb involves lifting and carrying) [ ] |
| OFFICE ADMINISTRATION [ ] | EXHIBITION INVIGILATION  [ ] |
| FESTIVAL PROMOTION (social media, marketing, flyering, press research etc.) [ ] | REGISTRATION DESK (Oct)  [] |
| FLYER DESIGN/PRODUCTION [] | RUNNER [ ] |
| FRONT OF HOUSE  []    MERCH (Looking after, selling band/festival merchandise)  [ ] | MIC STEWARD [ ]  BAR WORK  [ ] |

**SKILLS/EXPERIENCE:**

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| --- |
| **What experience, skills or qualities do you have that would be appropriate for the above roles?** |
|  |
| **Why would you like to be involved in Sensoria?** |
|  |

**OTHER INFORMATION:**

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| **Do you have any health or access requirements we should be aware of?**  **If yes, please give details.** |
| **Do you have a first aid certificate?** |
| **Are you a driver with access to a car you would be willing to use during the festival?** |
| **Do you have a valid CRB check?** |
| **Please provide details of someone we can contact in case of emergency:**  **Name:**    **Contact no. -** 07903460450 |

**REFERENCE:**

|  |
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| Please provide details of someone we can contact to support your application  **Name:**  **In what capacity do you know this person?**    **Address,** -    **Contact no. -**  **Email. -** |

Date:

Signed (if submitting on paper):

Please return to info@sensoria.org.uk or Sensoria, Bank Street Arts, 32-40 Bank Street, Sheffield, S1 2DS